

**NOTICE OF COMPETITION FOR ADMISSION
TO THE AFAM PhD COURSE IN *MUSIC, DESIGN, ART, TERRITORIES*
40TH CYCLE - ACADEMIC YEAR 2024/2025**

DEADLINE ANNOUNCEMENT: 26 August 2024, 12 noon (CEST)

Amendments and/or additions to the notice will be published
on the website of the 'Giulio Briccialdi' State Music Conservatoire of Terni (Italy)
(<https://www.briccialditerni.it/ita/172/dottorato-di-ricerca/>)

THE PRINCIPAL

Having regard to the Decree of the Ministry of Universities and Research no. 470 of 21 February 2024, "*Accreditation of doctoral courses offered by AFAM Institutions*" art. 3, Paragraph 3, which provides that "*AFAM Institutions may apply for the accreditation of courses and related venues also in an associated form by entering into agreements or setting up consortia, which may be the administrative headquarters of the courses, with one or more of the following entities: other Italian AFAM Institutions meeting the requirements set out in the preceding paragraphs or similar foreign Institutions, with the possibility of awarding a multiple or joint final degree [...]*";

Having regard to the Decree of the Ministry for Universities and Research no. 544 of 27 March 2024, by which the annual amount of the scholarship for attending PhD courses has been re-set, as from the academic year 2024/2025, at €16,243.00 gross of social security charges payable by the recipient;

Having regard to the Decrees of the Ministry of Universities and Research No. 629 and No. 630 of 24 April 2024, which allocate funds to the Institutions for the realisation of Research Doctorates respectively on PNRR M4C1 - Inv. 4.1 "*Extension of the number of research doctorates and innovative doctorates for public administration and cultural heritage*", and on PNRR M4C2 - Inv. 3.3 "*Introduction of innovative doctorates that respond to the innovation needs of companies and promote the recruitment of researchers from companies*";

Having regard to the Decree of the Ministry of University and Research no. 778 of 12 June 2024, "*Adoption of the ANVUR Guidelines for the Accreditation of Research Doctorates of AFAM Institutions*";

Having regard to the Convention for the activation and operation of the PhD Course in *Music, Design, Art, Territories* of 10 July 2024, prot. no. 3147;

DECREE

Art. 1 - INDITION

A competition on the basis of qualifications and examinations is announced for admission to the AFAM (Advanced Artistic and Musical Education) PhD Course of the 40th cycle, a.y. 2024/2025, in *Music, Design, Art, Territories* of a three-year duration.

The 'Scheda del Dottorato' (PhD data-sheet), which is to be considered an integral part of the present call, indicates the number of positions advertised, the subject, and the type of tests. The 'Scheda' also indicates the website where the information relating to the PhD Course and the assessment criteria for admission applications are published.

The number of positions with a grant may be increased as a result of further funding from external public or private bodies, obtained either through calls for proposals or agreements. In these



cases, where the grant is funded on a restricted theme and specific projects, the Conservatoire reserves the right to use new selection procedures.

The PhD in *Music, Design, Art, Territories* is in associate form. The partner institutions are: State Conservatoire of Music “Giulio Briccialdi” of Terni (leader); State Conservatoire of Music “Giovanni Battista Pergolesi” of Fermo; State Conservatoire of Music “Ottorino Respighi” of Latina; State Conservatoire of Music “Lucio Campiani” of Mantua; State Conservatoire of Music “Giuseppe Verdi” of Ravenna.

1.1 Activation and accreditation

Pursuant to art. 3 of Ministerial Decree no. 470 of 21 February 2024, selection procedures and PhD Courses may be activated **pending the** passing of the initial assessment by ANVUR and ministerial accreditation. In the event that the initial assessment and/or accreditation procedures are not successful, the PhD Course in *Music, Design, Art, Territories* cannot be activated, and any beneficiaries identified will forfeit the possibility of enrolling, without any claim against the Institutes contracted for the activation. The communication will be sent to the email addresses indicated with the application form.

1.2 Doctoral profile

The available positions and scholarships, the research topics, the admission requirements, the selection procedures and criteria for the formation of the rankings for the PhD Course in *Music, Design, Art, Territories* are indicated in the ‘**Scheda del Dottorato**’, which is an integral part of the present call for applications and published on the website of the Conservatoire of Terni (<https://www.briccialditerni.it/ita/172/dottorato-di-ricerca/>) and of the other associated Institutes in agreement. Positions and scholarships may be increased should further funding become available, without prejudice to the deadlines for the submission of the application for admission indicated in art. 3 of the call. Modifications, updates, or additions to the Doctoral Form will be published on the website of the Conservatoire of Terni (<https://www.briccialditerni.it/ita/172/dottorato-di-ricerca/>) and of the other Institutes in agreement also after the deadline of the call, and in any case at least ten days before the oral test.

The Conservatoire of Terni reserves the right, in the event of failure to finalise the agreements with external bodies for the funding of scholarships by 25 September 2024, to revoke the allocation of positions to PhD candidates.

1.3 Types of competitive positions

The positions covered by this call for applications are Bursary positions on specific projects financed by the European Union - NextGenerationEU under the National Recovery and Resilience Plan (PNRR), i.e. positions that bind the grantees to carry out doctoral activities on the specific research topics indicated in the **PhD Form**, which is an integral part of this call for applications and published on the website of the Conservatoire of Terni (<https://www.briccialditerni.it/ita/172/dottorato-di-ricerca/>) and of the other Institutes in agreement. The projects related to the individual fellowships are carried out thanks to PNRR European funds and possible co-funding. These positions are subject to the **reporting rules and specific obligations** of the projects from which they are funded.

Art. 2 - ADMISSION REQUIREMENTS

Those eligible for the selection for the PhD in *Music, Design, Art, Territories*, without age or nationality restrictions, are those who, on the expiry date of the call for applications, hold at least one of the following qualifications:



- a) Second-level academic Diploma awarded by institutions belonging to the Italian AFAM (Advanced Artistic and Musical Education) sector;
- b) AFAM Diploma from the Italian previous system (old system), if held in conjunction with a high school Diploma;
- c) Master's or specialised university Degree (according to Ministerial Decree 509/99 or Ministerial Decree 270/2004);
- d) University Degree from the previous system (prior to Ministerial Decree 509/99, so-called old system);
- e) A qualification obtained abroad, recognised as equivalent to the above-mentioned second-level academic qualifications for the sole purpose of participation in the competition for admission to the PhD Course.

Participation in the competition is also admissible for students still enrolled in an AFAM Second Level Academic Diploma Course or in a Specialist Degree Course who are only missing the final thesis or the final round of the academic diploma. Please refer to the provisions of Article 7.2 of this call.

The suitability of the foreign qualification is assessed by the Selection Committee solely for the purposes of the tests, without prejudice to the subsequent checks to be carried out by the Administration in compliance with the relevant legislation in force in Italy and in the country where the qualification was awarded and with international treaties or agreements on the recognition of qualifications for the pursuit of studies.

When submitting the application for admission to the PhD programme, the candidate shall self-declare possession of the required qualification referred to in this article, pursuant to Articles 46 and 47 of the Italian Law 445/2000.

Those who have already benefited, even partially, from a scholarship for attending PhD courses or equivalent courses at other universities in Italy cannot benefit from another PhD scholarship.

Pursuant to Ministerial Decree 470/2024, art. 11, par. 5, "*Civil servants admitted to a doctorate course shall benefit, for the period of the normal duration of the course, from the leave of absence provided for by collective bargaining or, if they are employees under public law, from extraordinary leave for study purposes, compatibly with the needs of the administration, pursuant to Article 2 of Law no. 476 of 13 August 1984, with or without allowance and unless explicitly renounced, only if they are enrolled for the first time in a doctorate course, regardless of the disciplinary field. The right to the budget for research activities carried out in Italy and abroad, as granted by Article 9, paragraph 4, remains unaffected*". Please note that in the academic year 2024/2025 no positions without a scholarship are up for grabs for this call. This means that, should a civil servant win one of the positions up for grabs, he/she would necessarily have to opt for unpaid leave from his/her job for the entire period of attendance of the PhD Course in *Music, Design, Art, Territories*, in order to be able to regularly receive the PNRR grant.

The Conservatoire of Terni may carry out appropriate checks, at any stage of the procedure, on the truthfulness of the substitutive declarations made by the candidate. Should the check ascertain that the content of the declarations is false, the candidate will be excluded from the competition tests or, if already enrolled as a winner of the competition, will be declared disqualified, subject to the penal sanctions provided for by art. 76 of Law no. 445/2000.

Art. 3 - APPLICATION FOR ADMISSION TO THE SELECTION

3.1 Application procedure

The application for admission to the selection must be submitted online, **no later than 12 noon (CEST) on 26 August 2024**.



A compulsory fee of €20.00, non-refundable, is to be paid for admission to the selection process via PagoPA by the application deadline.

The method of payment can be found on the last page of the Academic Fees and Contributions Regulations a.y. 2024/ 2025

https://www.briccialditerni.it/data/regolamenti_guide_e_norme/202406101409181022_regolamento-tasse-e-contributi-accademici-24-25-signed-con-prot-1.pdf.

The application for the PhD competition is normally submitted exclusively **via e-mail** to ist.briccialdi@pec.it, which only receives e-mails from PEC addresses. Applicants who do not have a PEC address can write to dottorato@briccialditerni.it.

To apply for admission to the selection, the candidate must:

1. access the PhD page of the Terni Conservatoire website

<https://www.briccialditerni.it/ita/172/dottorato-di-ricerca/>;

2. download the application form from the “Forms” section

<https://www.briccialditerni.it/ita/143/dottorato-di-ricerca-modulistica/?idCorso=172>;

3. make the payment of the admission fee of €20.00 through the PagoPA system;

4. attach the documents, as specified below, in pdf format. **It will not be possible to supplement the documents attached to the application after the deadline (26 August 2024, 12 noon CEST).**

Applications not sent by the deadline of the call or for which the payment of the admission fee has not been made by the deadline of the call will not be admitted to the competition. Communications regarding the status of the application will be available on the website of the Conservatoire of Terni, in the *News e comunicazioni* section and in the *Didattica / Dottorato di ricerca* section.

The receipt of the submitted application and the receipt of payment must be retained by the candidate and, if requested, must be presented to the Admission Committee for the PhD Competition.

Applicants are therefore invited to complete their applications sufficiently in advance of the deadline to enable the offices to provide due assistance.

No communication will be sent to applicants by e-mail about the successful submission of their application.

3.2 Documents to be enclosed

Applicants should produce and attach the following documents in pdf format:

- (a) valid photo identification document (identity card or passport), scanned on both sides;
- (b) dated and signed *curriculum vitae* (no specific format required);
- (c) proof of completion of each academic/university qualification held, at first and second level, indicating:
 1. Italian AFAM institution or university that issued the degree (or similar foreign institution);
 2. type of academic diploma or university degree (first level, second level, master's degree, single-cycle master's degree, old system, etc.);
 3. name of the academic diploma or university degree course;
 4. degree class (only if obtained in Italy);
 5. date of graduation;
 6. final grade.



- (d) Only candidates who are public employees are also required to provide a document signed by their employer attesting to their willingness to grant an unpaid leave of absence to the candidate, should the latter win a position, for the entire period of attendance of the PhD Course in *Music, Design, Art, Territories*. The absence of such certification from the employer shall prevent the candidate from continuing the competition process.

Type of certificate to be attached for degrees obtained in:

(1) Italian AFAM Institutions or Universities: self-certification, dated and signed, of the achievement of the first and second level qualification (first and second level Academic Diploma, or AFAM Diploma of the old system in conjunction with a high school Diploma, or Bachelor's Degree, or Bachelor's Degree of the old system) and the *Diploma Supplement*;

(2) Academic institutions of EU/extra-EU States: certification, *Transcript of Records* of the first and second level qualification, and the *Diploma Supplement*. If available, a document useful for declaring the authenticity and equivalence of the qualification (e.g. 'Dichiarazione di Valore' issued by the Italian diplomatic authorities in the country in which the qualification was obtained, or certificate of authenticity and comparability issued by centres such as ENIC-NARIC). Candidates who are not in possession of these documents at the application stage and who are awarded a PhD position must in any case produce the document at the enrolment stage, and in any case by the start date of the PhD Course.

(3) Private Italian academic institutions: as an alternative to the certificate, it is possible to enclose self-certification complete with all the data requested above, and the *Diploma Supplement* (if present).

Those who, on the date of submitting their application, do not yet hold a second level qualification are asked to provide a **certificate of the examinations taken and the marks obtained** with the weighted average of the marks of the examinations indicated at the bottom (the weighted average is only required for academic and undergraduate students in Italian AFAM Institutions and Universities).

- (e) Other assessable or useful documents are indicated in the 'Scheda del Dottorato';
(f) Candidates wishing to make use of adaptations for the admission test are requested to complete the **Adaptation Request Form** and attach the **necessary specialist certification**.

The documents that all candidates are required to enclose must be produced **in Italian or English**. For identity documents and qualifications issued in a language other than Italian, an official translation into Italian or English made by the institution that issued the qualification or by an authorised body must be attached.

According to current regulations, the Conservatoire of Terni cannot accept certificates issued by other Italian public administrations. The qualifications held by candidates, if issued by Italian academic institutions, must be self-certified.

For reserved registrations, please refer to Article 7.2 of this call.

Art. 4 - ADMISSION TESTS

The admission examination to the PhD Course is aimed at ensuring an appropriate comparative assessment of the candidates. The **dates, examination procedures, and assessment criteria of the**



admission tests are indicated in the ‘**Scheda del Dottorato**’, which is an integral part of the present call, and published on the website of the Conservatoire of Terni (<https://www.briccialditerni.it/ita/172/dottorato-di-ricerca/>). The oral tests are public.

The results of the admission tests will be published on the website of the Conservatoire of Terni (<https://www.briccialditerni.it/ita/172/dottorato-di-ricerca/>). **Publication on the website has the value of notification. No communication will be sent to candidates by e-mail.**

The absence or failure of candidates to be electronically connected on the day or at the time set for the oral tests shall be considered as a **waiver of participation** in the selection. During the oral tests, candidates must present a valid identification document (identity card or passport) **in original**, under penalty of exclusion from the competition.

Any cancellation of participation in the competition must be notified to protocollo@briccialditerni.it.

4.1 Telematic mode for admission tests

For proven reasons of documented impediment, it is possible to request to take the oral test electronically (at protocollo@briccialditerni.it) **via the Microsoft Teams platform**. This request shall be accepted at the sole discretion of the Selection Committee. The link to connect to participate in the interview will be sent to the candidate by the Conservatoire of Terni in due time.

In order to take the oral test electronically, the candidate must log in on the day and at the time indicated, upon presentation of a **valid original identity document (identity card or passport)**.

It is the candidate’s responsibility to provide himself/herself with audio and video equipment suitable for the use of Microsoft Teams.

Should **technical connection problems** occur on the day of the interview:

a) if **the connection problem affects one or more Commissioners**, the interview will be postponed ex officio to another date to be notified;

b) if the **problem of connection concerns the candidate admitted to the interview**, he/she must promptly inform the Selection Committee, which may postpone the interview with appropriate justification to another date, in compliance with the principles of non-discrimination and equal treatment of candidates. The new date will be communicated to the candidate by the Conservatoire of Terni in due time.

4.2 Services for persons with disabilities and SLDs

Candidates with recognised disabilities within the meaning of Article 3, paragraphs 1 and 3 of Italian Law no. 104 of 5 February 1992, or with a disability certificate, who requires special aids or additional time in order to take the oral test, must make a request by sending the documentation proving recognition of their disability or their disability certificates. This request must be sent, together with the application for admission, using the **Adaptation Request Form** (available at <https://www.briccialditerni.it/ita/143/dottorato-di-ricerca-modulistica/?idCorso=172>) together with the following documentation:

a) a diagnosis of Specific Learning Disorders (SLDs in English; DSA in Italian), in accordance with the Italian Law no. 170/2010, drawn up by the National Health Service (NHS), an accredited private centre, or a private specialist, accompanied by a compliance document issued by the National Health Service. The documentation must be no more than three years old or drawn up after the applicant’s 18th birthday;

b) documentation, issued by a NHS specialist, attesting to another type of specific developmental disorder affecting learning;

c) certification of disability under the Italian Law no. 104/92;

d) certification of civil invalidity;



e) medical documentation, drawn up by a specialist, certifying the presence of health conditions (physical and/or psychic) that may lead to an inability, even temporary, to study and take the oral test.

The overall documentation produced must be clear and contain information useful for understanding the candidate's specific needs (N.B.: if the candidate has both certification under the Italian Law 104/92 and additional medical documentation, he/she may present whatever he/she considers useful).

4.2.1 Candidates with disabilities or SLDs are granted additional time up to a maximum of 50% more than that defined for the oral test and, depending on the certification presented, the assistance of a tutor for writing and/or reading, a basic non-scientific calculator (depending on the certification presented) which the candidate must have personally, an accessible table. Requests for auxiliary aids must be received by the Terni Conservatoire strictly within the deadline of the call for applications.

4.2.2 Students with SLDs pursuant to Italian Law no. 170/2010 and Ministerial Decree no. 5669/2011, who require special aids for the performance of the oral test in relation to the type of SLD, must make an explicit request by writing to dottorato@briccialditerni.it and sending suitable certification issued by NHS offices or by specialists or facilities accredited by the NHS. The SLD certification must refer to the nosographic codes and the explicit wording of the SLD (of reading and/or writing and/or calculation).

Candidates with disabilities or SLDs residing in foreign countries who wish to make use of adaptations must present the legalised certification (or with apostille, where applicable) attesting to their disability or SLD status issued in their country of residence, accompanied by an official translation exclusively in Italian or English.

The certifications are examined by the competent structures to ascertain that the documentation certifies a condition of disability or specific learning disorder recognised by Italian law.

IMPORTANT: Before sending the application for admission with a request for adaptations, the applicant must check that he/she has also enclosed the **Adaptation Request Form and health documentation**.

The documentation is examined for consistency with the submitted documentation. In the event of incomplete or illegible documentation, a supplement will be requested and must be sent within the peremptory deadlines set out in the communication.

Applicants who do not submit their request for adaptations within the deadline indicated in the notice or fail to send any additional documents requested within the deadline will not be granted the requested adaptations.

The Terni Conservatoire will communicate the outcome of the requests for adjustments to the Selection Committee and to the candidates concerned.

Article 5 - SELECTION COMMITTEE

The Selection Committee for admission to the PhD programme in *Music, Design, Art, Territories* is appointed by the Principal of the Conservatoire of Terni.

The composition of the Selection Committee can be found on the website of the Conservatoire of Terni (<https://www.briccialditerni.it/ita/172/dottorato-di-ricerca/>).

The meetings of the Selection Committee, composed of five members identified within the PhD teaching Board, are held in presence, although remote connection of one or more members is possible. During the preliminary meetings, the Selection Committee defines the procedures for the

application of the assessment criteria indicated in the Doctoral Form, which will be reported in the competition minutes.

Finally, the Principal of the Conservatoire of Terni publishes the final outcome document indicating the successful and unsuccessful candidates, the overall marks achieved, and the eligibility for each specific grant.

In the case of externally-funded bursaries or reserved positions, the Selection Committee may be supplemented by experts representing the external body for the sole purpose of expressing a judgement of suitability on the candidates competing for the externally-funded bursary or reserved position. The possible integration of the Selection Committee will be indicated on the website of the Conservatoire of Terni (<https://www.briccialditerni.it/ita/172/dottorato-di-ricerca/>) before the date of the oral test.

Art. 6 - GRADUATORY

The Selection Committee, possibly supplemented by the expert members referred to in Article 5 above, shall express a **judgement of suitability on each candidate** for the purpose of the assignment of the subject-related positions, in consideration of the specific skills, experience, and aptitudes of the candidates, as well as of the profiles sought and indicated in the 'Scheda del Dottorato'.

Employees of an enterprise cannot express interest in (or be assigned to) a position financed or co-financed by the same enterprise.

Tied and reserved positions are allocated on the basis of the general merit list, with the first classified being those who have been assessed as suitable for the project theme of each position (tied positions) or who meet specific requirements (reserved positions).

Following the publication of the results of the oral test, the decrees of approval of the acts containing the **final rankings** will be drawn up and will be available on the website of the Conservatoire of Terni (<https://www.briccialditerni.it/ita/172/dottorato-di-ricerca/>).

Candidates who have passed the admission tests and have been **successful in** one of the advertised positions shall be admitted to the PhD Courses according to the order of their ranking, without prejudice to the specific rules on restricted or reserved positions contained in this article.

In the event of a tie, the following criteria will be applied:

- if the post is covered by a scholarship, the assessment of the less favourable economic situation, determined in accordance with the Italian Prime Ministerial Decree of 5 December 2013, no. 159, art. 8, paragraph 4, shall prevail;
- in the event of a further tie, the youngest candidate will prevail.

The ranking will be **re-ranked** following the express or tacit renouncement of the position, until it is forfeited (Ministerial Decree 630/2024, art. 8, par. 8). In the event of a sliding scale, the position covered by the scholarship will be offered to eligible candidates in the order of their ranking, subject to the constraints described above for reserved or subject positions.

The ranking lists will be scrolled for the allocation of positions for which renunciation has been received by 12.00 CEST on 10 September 2024.

Art. 7 - REGISTRATION

7.1 Registration Procedure

To enroll, the doctoral candidate must send the enrolment application with the attachments listed below to dottorato@briccialditerni.it:



1. access the Terni Conservatoire of Music website (<https://www.briccialditerni.it/ita/172/dottorato-di-ricerca/>).

2. download the enrolment form available on the site in the 'Modulistica' (Forms) section (<https://www.briccialditerni.it/ita/143/dottorato-di-ricerca-modulistica/?idCorso=172>), fill in the required declarations, **upload a copy of a valid identity document (identity card or passport) and the following documents, only if already in the doctoral candidate's possession:**

- (a) (*only for non-Italian citizens*) **tax code** issued by the Agenzia delle Entrate italiana (Italian Revenue Agency);
- (b) (*only for nationals of non-EU countries*) valid **residence permit**, or copy of the insured receipt issued by the Italian Questura (Police Headquarters);
- (c) (*only for those who obtained their second-level qualification after the closing date of the call for applications, and in a foreign country*) **certificate** indicating: name of the academic institution that awarded the degree, date of award, type of degree and final grade;
- (d) (*only for those who have obtained their second-level qualification in a non-EU country and who have not already submitted the document when applying for admission*) a **document that can be used to declare the authenticity and equivalence of the second-level qualification obtained** (e.g. *Diploma Supplement*, or 'Dichiarazione di Valore' issued by the Italian diplomatic authorities in the country in which the qualification was obtained, or certificate of authenticity and comparability issued by centres such as ENIC-NARIC).

3. pay the PhD registration fee exclusively through the PagoPA system, as provided for by the regulations in force.

In order to finalise the candidate's registration, he/she must send his/her application to dottorato@briccialditerni.it:

- a) self-certification (or certificate, in the case of admission qualifications obtained in EU or non-EU countries or at academic institutions not belonging to the public system) indicating: the name of the institution that awarded the qualification, the date the qualification was awarded, the type of qualification (first or second level, old system, or equivalent) and the final grade;
- b) scan of a valid photo identity document (ID card or passport).

PhD students with a recognised disability of no less than 66%, or with a recognised disability pursuant to Article 3, paragraph 3 or paragraph 1 of the Italian Law no. 104 of 5 February 1992, are exempt from payment of the regional tax and, at the time of enrolment, must provide documentation attesting to their status to the Terni Conservatoire Student Secretariat at the email address dottorato@briccialditerni.it.

Registrations or payments made by other means than those indicated above will not be accepted.

Following successful enrolment, the institutional email nome.cognome@briccialditerni.it will be created to which all subsequent communications to the doctoral student will be sent.

7.2 Conditional registration

Those who are waiting to obtain the *second-level qualification* by 15 September 2024 and, therefore, temporarily unable to enrol, must communicate their willingness to accept the position and to enrol in the PhD Course as soon as they have obtained the required degree, by notifying dottorato@briccialditerni.it. A scan of their valid identity document (ID card or passport) must be attached to the above communication, under penalty of exclusion. Failure to notify the



Conservatoire of Terni by the deadline indicated in the ranking list will result in the applicant renouncing his/her position.

Those who do **not** have **Italian citizenship** and at the time of enrolment are not in possession of the specific documentation required above will be **enrolled with reservations**. In order to release the reservation and authorise payment of the PhD scholarship, interested candidates are requested to send the following documents promptly upon arrival in Italy to dottorato@briccialditerni.it:

a) **tax code** issued by the Agenzia delle Entrate italiana (Italian Revenue Agency). Those who do not have it must request it by following the instructions on the Conservatoire of Terni website (<https://www.briccialditerni.it/ita/172/dottorato-di-ricerca/>);

b) (*for citizens of non-European countries*) **valid residence permit**. Those who do not have it must request it within 8 days of arrival in Italy by following the procedure indicated on the Conservatoire of Terni website (<https://www.briccialditerni.it/ita/172/dottorato-di-ricerca/>) and send a copy of the insured receipt issued by the Questura (Police Headquarters) to the Conservatoire of Terni.

The Conservatoire of Terni reserves the right to request from doctoral candidates the declaration of authenticity and equivalence also for degrees awarded in EU countries, and the presentation of the original documentation. The suitability of the foreign qualification is ascertained by the Conservatoire of Terni in compliance with the regulations in force in Italy and in the country where the qualification was awarded, and with international treaties or agreements on the recognition of qualifications for the pursuit of studies.

Candidates in possession of a foreign qualification who fail to produce the required documentation **will subsequently be excluded from the PhD course**, with the obligation to return any scholarship payments received, if they fail to produce such documentation or, following verification, the qualification produced does not comply with the requirements of Article 2.

The Conservatoire of Terni reserves the right to carry out checks on the documentation relating to the qualifications declared by the doctoral candidate at any time and, if the documentation provided does not conform to what the candidate has declared, he/she will be excluded and will have to refund any grant monies received.

7.3 Sub-registration

Following any change in the ranking list, a notice will be sent to the successful candidate with an indication of the matriculation deadlines assigned at the same time. Enrolment will take place according to the procedure described in the previous paragraph. **Successful candidates who do not enrol by the indicated deadline will be tacitly considered as having withdrawn.**

7.4 Additional requirements for visa applicants

After completing the enrolment procedure, candidates requiring a study visa to stay on Italian territory must register on the [University portal](#), make a 'pre-enrolment application' ('domanda di preiscrizione') for the PhD Course and follow the procedure indicated therein for the purpose of applying for the visa.

7.5 Supernumerary candidates

Eligible candidates **may be admitted as supernumerary** if they belong to the following categories:

- a) recipients of scholarships financed by **the Ministry of Foreign Affairs and International Cooperation (MAECI) or by entities in their country** of birth, citizenship, residence or domicile; they must present formal certification of these scholarships by the day before the start



of the PhD Course. Should the candidates receive the certificate after the deadline of the present call, they must send it to dottorato@briccialditerni.it attaching a scan of a valid identity document (ID card or passport);

b) holders of PhD apprenticeship contracts who are not included in the announced positions.

Supernumerary admission is subject to verification of the documentation submitted and of the maximum number of PhD students approved at the ministerial accreditation stage.

Art. 8 - REGISTRATION FEES

PhD students are required to pay tuition fees for each academic year. The amount of fees for attending doctoral courses payable by PhD students consists of the regional tax for the right to study, stamp duty, and insurance premium. As an indication, the current amount is €162.00 (equal to the ADISU fee of €140.00 plus the cost of the stamp duty of €16.00 and the insurance fee of €6.00) and may be subject to change by the competent bodies.

The amount of the all-inclusive academic contribution, applied for each academic year, is decided by the Administration Board of the Conservatoire of Terni. In the academic year 2024/2025, no all-inclusive annual contribution is envisaged for the attendance of PhD courses.

Withdrawal or exclusion from the PhD course does not entitle the doctoral student to a refund of fees already paid.

Art. 9 - POSITIONS AND SCHOLARSHIPS

9.1 Assignment

The 'Scheda del Dottorato', which is an integral part of this notice, contains an indication of the available positions and scholarships.

Candidates who are awarded a PhD position are required to begin their training and research activities within the time limits and in the manner established for them by the PhD teaching Board.

If this does not occur, the PhD teaching Board may order their exclusion.

For any positions reserved for beneficiaries of **PhD apprenticeship contracts**, the winners shall be enrolled with reserve until the date the contract is signed. The apprenticeship contract must be finalised by 11 November 2024, under penalty of forfeiture of enrolment in the PhD course. The assignees of any positions reserved for recipients of PhD apprenticeship contracts shall forfeit their enrolment in the PhD course if the contractual relationship with the institution to which they belong should be terminated before the end of the legal duration of the course.

Individuals who have already received a scholarship (in whole or in part) for attending a PhD Course in Italy are not eligible for the scholarships related to this call.

9.2 Delivery

Scholarships are paid **monthly in arrears** (payment is made no earlier than the 25th day of the month).

The PhD scholarship has a gross annual amount of €16,243.00 and is subject to the payment of the **Istituto Nazionale della Previdenza Sociale (INPS) social security contributions under separate management**, in the amount of two-thirds borne by the Conservatoire of Terni and one-third borne by the scholarship holder. Doctoral students enjoy the related protections and rights. PhD scholarship holders must enrol in the INPS Separate Social Security Scheme ('gestione separata').



The payment of the PhD scholarship may in any case take place only after the PhD student has provided the Conservatoire di Terni with the **bank details** (IBAN) that will be used for the payment of his/her scholarship. For the purposes of this payment, the bank account (obligatorily Italian) must be in the name of the PhD student awarded the scholarship, or the latter must be among the co-owners of the bank account.

Prohibitions on the cumulation of the PhD scholarship are governed by the relevant national legislation and by the current PhD regulations, to which we refer.

9.3 Compatibility and incompatibility

Admission to the PhD Course entails an exclusive and full-time commitment on the part of the PhD student. However, concurrent enrolment in other academic courses is permitted under the conditions governed by Italian Law no. 33, art. 2, par. 2 of 12 April 2022 and by Ministerial Decrees 930/2022 and 933/2022.

Cases of total or partial incompatibility for the use of the scholarship are established by the regulations in force. In particular, PhD scholarships cannot be combined with research scholarships or with other bursaries awarded for any reason whatsoever. In the event of incompatibility, the instalments of the scholarship relating to the period for which they were unduly received must be returned.

Those who have already received a PhD scholarship in Italy cannot benefit it a second time.

PhD scholarships cannot be awarded to those who have renounced PNRR scholarships in the 38th cycle and 39th cycle (according to Ministerial Decree 629/2024, art. 14, par. 1, lett. cc, and Ministerial Decree 630/2024, art. 11, par. 1, lett. dd).

9.4 Revocations and forfeitures

Enrolment in the PhD Programme, with the simultaneous award of the PhD scholarship, is subject to the outcome of the checks on the consistency and compliance of the relevant research project with the thematic areas covered by the PNRR themes. It is also subject to Ministerial accreditation following the initial assessment by ANVUR, as indicated in art. 1.1 of this call.

Art. 10 - PROPERTY OF RESULTS

Intellectual and industrial property rights to any results obtained by the PhD student, including but not limited to *software*, patentable or non-patentable industrial inventions, *know-how*, models, data and data collections, are governed in accordance with applicable law and, where applicable, as set out in individual agreements with third parties.

The PhD student is obliged to notify the Supervisor and the Doctoral Coordinator of the results without delay, undertaking not to divulge or use them without the prior authorisation of the Conservatoire of Terni.

The PhD student is also required to sign an undertaking of confidentiality and acknowledgement of intellectual property rights in relation to information, data and documents of a confidential nature of which he/she may become aware in the course of his/her work in and/or on behalf of the Conservatoire of Terni.

The PhD student is, in any case, guaranteed the possibility of carrying out the ordinary **publication** activities provided for in the training course (dissemination of results), which must be planned in a manner compatible with the protection of any results.

ARTICLE 11 - PROCESSING OF PERSONAL DATA

Pursuant to Article 13 of the EU Regulation 2016/679, the processing of personal data provided by candidates when taking part in the PhD competition or otherwise acquired for this purpose by the Conservatoire of Terni is aimed at the performance of the competition activities and the management of related operations and activities.

Personal data will be processed by the persons in charge of the competition procedure, including the Selection Committee, in the manner and to the extent necessary to pursue the aforementioned purposes, which may also include disclosure to third parties.

The legal basis for the processing is to be found in Articles 6(1)(c) (*processing for legal obligations*) and (e) (*processing for reasons of public interest*), and 9(2)(g) (*processing for reasons of public interest*) of EU Regulation 2016/679.

The provision of personal data is indispensable to enable enrolment and any refusal to provide such data will make it impossible to proceed with possible admission to the PhD courses.

The Conservatoire of Terni will keep and use the personal data and contacts provided by those enrolled in the Doctorate Courses also after the completion of the competition procedures, for operational, administrative accounting and/or other fulfilments related to the management of institutional activities and for fulfilments related to legal obligations, as well as for the disclosure of any future opportunities (scholarships, awards, etc.).

Applicants have the right to access their personal data, to ask for their rectification, deletion, restriction of processing, and to object to their processing by addressing their requests to protocollo@briccialditerni.it.

In addition to administrative and judicial remedies, recourse to the Privacy Authority is allowed (<https://www.garanteprivacy.it>) in the event that the processing is deemed to be in breach of the EU Regulation.

The controller of personal data is the State Music Conservatoire “Giulio Briccialdi” with registered office in Via del Tribunale, 22 - 05100 Terni (Italy) - Phone: +39 0744 432170 – PEO info@briccialditerni.it; PEC ist.briccialdi@pec.it.

The Data Protection Officer can be contacted at dpoitalia@pec.brennercom.net.

For more information, please visit <https://www.briccialditerni.it/ita/70/privacy-policy/>.

Article 12 - CONDITIONS OF EFFECTIVENESS

This call is issued pending the accreditation of the PhD Course in *Music, Design, Art, Territories*, pursuant to Ministerial Decree 470/2024. Should the Course not be accredited, it will not be possible to proceed with its activation for the 40th cycle - a.y. 2024/2025.

In the case of scholarships financed or co-financed in any way by third parties, the award of scholarships is subject to confirmation of the commitment to funding.

Article 13 - REFERENCE RULES

For all matters not provided for in this notice, please refer to the ‘Regolamento didattico’ (Education Regulations) available at <https://www.briccialditerni.it/ita/172/dottorato-di-ricerca/> and to Ministerial Decrees 470/2024 (Regulations for AFAM PhD Courses), 544/2024 (amounts of PhD scholarships), 629/2024 and 630/2024 (financing of PhD scholarships).

Submission of an application to take part in the selection process, through the procedure described in Article 3, implies the candidate’s acceptance of the rules contained in the present call and in the Regulations governing the PhD Course, as well as of the reporting rules of the various research projects on which the scholarship is funded.

The Italian version of this call is the only officially legal one to refer to.



Responsible for the administrative procedure

Dr. Susanna Fanizza - Administrative Director of the Conservatoire of Terni
(direttoreamministrativo@briccialditerni.it; PEC ist.briccialdi@pec.it).

Terni, 19 July 2024

The Principal
Prof. Roberto Antonello

N.B.: The description of the types of scholarships contained in the 'Scheda del Dottorato' 2024-2025 is annexed to this call.